

WHAT'S NEW IN APPOINTMENT SETTING

The appointment making procedure is changed as of July 8th, 2011.

Starting from this date (8th of July 2011), he who wishes to set an appointment to apply for a visa shall:

- a) log on to the internet site of TLScontact company 24/7:
<https://www.tlscontact.com/lb2it>
- b) or call the phone number (+961) 142 4024 of the TLScontact company (at a urban call cost from a landline phone) from Monday to Friday between 8.30 a.m. and 4.30 p.m.

In this way it will be possible to:

1. [Set an appointment in order to submit a Schengen Visa application using the services offered by TLScontact:](#)
Sodeco Square, Building B, 10th floor
2. [Set an appointment in order to submit a Schengen Visa application directly at the counter of the Embassy of Italy Visa Section;](#)
3. [Set an appointment in order to submit a National Visa application at the counter of the Embassy of Italy Visa Section.](#)

1. Using TLScontact services will allow:

- appointments for visa submission fixed at shorter delays;
- Personal welcome;
- Assistance to constitute the dossier: in case of missing documents, TLScontact will inform you;
- Total traceability of each visa application: the applicant will be kept informed in real time, by email or SMS, of the visa procedure conclusion and of the possibility of collecting his passport at TLScontact.

The additional price of the new procedure is 54.000 LBP, to be added to the Schengen Visa fees:

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| - 60 € | Schengen Visa |
| - 35 € | Schengen Visa for children (6-12 years-old) |
| - Gratis | Schengen Visa for children under 6 years |
| - 105 € | National Visa |

IMPORTANT: TLScontact service is limited to collecting the applications and in no stage of the proceedings, it has a role in assessing applications for entry visas and consequent decisions.

The decision to grant or deny a visa belongs solely to the Embassy, which assess all applications for visas in accordance with the "Schengen system" rules and procedures.

2. He who does not wish to use the new “TLScontakt” procedure, can always set an appointment directly at the counter of the Embassy of Italy - Visa Section (Rue du Palais Présidentiel, Baabda).

WARNING: in this case, the required time to receive an appointment could last longer.

Any information that you may need concerning the required documentation to be submitted along with a Schengen Visa application form, up to 90 days of stay, is also available on the Italian Embassy website <http://www.ambbeirut.esteri.it>.

3. The applications for long stay visa (National Visa, more than 90 days) will continue to be managed by the Visa Section of the Embassy.

Any information that you may need concerning the required documentation to be submitted along with the National Visa application form is also available on the Italian Embassy website <http://www.ambbeirut.esteri.it>.

For any appointment, please call the phone number (+961) 1 424024 active from Monday to Friday between 8.30 a.m. and 4.30 p.m.